

Hello Vermont Business Managers,

On behalf of VSA-School Energy Management Program and Efficiency Vermont, I want to express my gratitude to VASBO for the opportunity to present at your monthly meeting as well as for the positive and warm reception to partnering with us on our statewide benchmarking quest as part of Project Green School. This is a tremendous opportunity to leverage existing resources and data to benefit all Vermonters on both economic and environmental fronts.

As a follow up I wanted to provide Business Managers my contact information (below) and also a brief synopsis of our next steps:


- Our primary objective is the collection of monthly "fuel data" (propane, oil, and wood) for FY12 and FY13 for every school in Vermont. For each fuel type we need fuel supplier names, fuel usage in volume (oil, propane) or weight (wood) and, if available, the dollars for each commodity for each school. Data should be forwarded to [BenchmarkVermont@veic.org](mailto:BenchmarkVermont@veic.org). Two fiscal years is the baseline for benchmarking, however if your available data includes additional fiscal years or current months, this could provide additional benefit for trend analysis.
- We are targeting to do the bulk of data collection between February 1 and March 30, 2014 and will work with VASBO to send out a reminder communication as that date approaches. However, if the information is already available we will accept data at any time before then. We will accept copies of all invoices paid for the two year period or if you have already tabulated the information on a spreadsheet for your own purposes we will accept that as well. Questions concerning what data will be acceptable should be directed to [BenchmarkVermont@veic.org](mailto:BenchmarkVermont@veic.org)
- We have all necessary information from the state's electric utilities and natural gas utilities.


Attached is an overview of Project Green School and the requisite permission form allowing us to enter your benchmarking data into the EPA's ENERGY STAR assessment tool aka Portfolio Manager. This form can be returned with your data.

Much obliged,

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2 attachments — [Download all attachments](#)

 [Efficiency Vermont Customer Release 10-4-2012.docx](#)  
626K [View](#) [Download](#)

 [ProjectGreenSchool-Background.pdf](#)  
238K [View](#) [Download](#)



## Release of Efficiency Vermont Customer-Specific Information

I, \_\_\_\_\_ authorize Efficiency Vermont to release the following customer-specific information (check all that apply):

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Customer name    | <input checked="" type="checkbox"/> Designations of physical location |
| <input checked="" type="checkbox"/> Mailing address  | <input checked="" type="checkbox"/> Electric utility usage data       |
| <input checked="" type="checkbox"/> Phone numbers    | <input checked="" type="checkbox"/> Electric utility account numbers  |
| <input checked="" type="checkbox"/> E-mail addresses | <input checked="" type="checkbox"/> Fuel Usage data                   |

to the following organization(s):

**Environmental Protection Agency (EPA) ENERGY STAR Portfolio Manager benchmarking tool for the purpose of energy benchmarking**

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Any questions regarding this authorization should be directed to the Confidential Information Systems (CIMS) Coordinator [cimscoordinator@veic.org](mailto:cimscoordinator@veic.org) or by calling Ingrid Malmgren at (802) 540-7815.

Signed

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Customer Signature or Authorized Representative

Title

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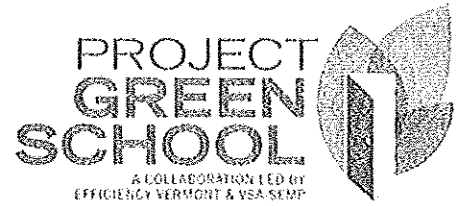
Supervisory Union or School

Date

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128 Lakeside Avenue, Suite 401 Burlington, VT 05401

T: (802) 540-7650 (800) 639-6069 F: (802) 658-1643 [www.encyvermont.com](http://www.encyvermont.com)



## About Project Green School

Project Green School is a collaboration led by Efficiency Vermont and the Vermont Superintendents Association's School Energy Management Program (VSA-SEMP) to help create sustainable and healthy schools for all Vermonters.

Project Green School is an action-based initiative that leverages and coordinates a wealth of existing data, skills, and resources towards achieving measurable and meaningful energy performance goals in Vermont's K-12 Schools. As a significant and first milestone of Project Green School, Efficiency Vermont and VSA-SEMP are committed to helping all Vermont schools achieve the EPA's ENERGY STAR standard. Receiving the ENERGY STAR certifies that the school is among the top 25% of energy efficient schools in the country, and has met the professional standards for healthy ventilation, thermal comfort, and lighting quality. Achieving ENERGY STAR designation demonstrates to all stakeholders a measurable and public commitment to:

- Reducing the costs to the taxpayer and our environment
- A high quality and healthy learning-working environment
- Providing educational opportunities to students and school staff

In 2013, as a lead-in to this initiative, Efficiency Vermont and VSA-SEMP helped 11 schools become the first-ever ENERGY STAR certified schools in Vermont. These schools have demonstrated how any school, large or small, can act on a variety of strategies from low or no cost actions (operations & maintenance best practices and student-driven green teams) to more capital intensive projects (lighting or HVAC retrofits), to cut costs for years on end and create a healthier, more comfortable learning and working environment.

For schools that have already met or exceeded the ENERGY STAR standard, Project Green School is aimed at helping them develop action plans and set goals to increase efficiencies, to further reduce their energy costs, and to create paths that lead to carbon-neutrality.

For more information please contact:

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