



VERMONT ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

SERVING EDUCATION THROUGH SOUND BUSINESS PRACTICE

www.vasbo.net

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BUSINESS MANAGER 101

Session #1

Wednesday, September 24, 2014 – VSA Office – 2 Prospect Street - Montpelier, VT

- 1.0 9:00 – 9:30 Opening Introductions – Meet & Greet
 - VASBO – Bob Mason, Past President - Certification
 - AOE – Brad James, Aaron Brodeur, Nicole Tousignant, Kathy Flanagan, John Leu

- 2.0 9:30 – 10:00 ADM & Equalized Pupils Overview (Brad James)

- 3.0 10:00–10:15 School Account Structure (Marilyn)

- 4.0 10:15–10:30 Hands on SDE1.1 Report including G3 system (John Leu)

- 5.0 10:30-12:15 Service Plan & how it affects your funding (Nicole Tousignant)
 - Sped Funding – timeline and how \$ is estimated/calculated
 - SEER report
 - Excess Spending(Costs) Procedures/Process – State Board Rule
 - Medicaid

- 6.0 12:15 – 1:00 Working Lunch (Review 101 course book and Q&A time)

- 7.0 1:00 – 1:10 Introductions, Bill Talbott, VT AOE

- 8.0 1:10 – 2:00 VSBIT – Laura Soares, Tim Vincent, Don Morrill - Intros
Laura Soares – Health Insurance Update

- 9.0 2:00 – 3:30 Hands on Special Education Expenditure Report - work session

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