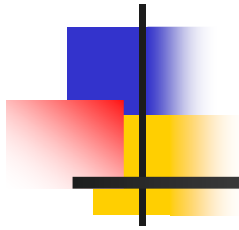


School-Based Health Services Program

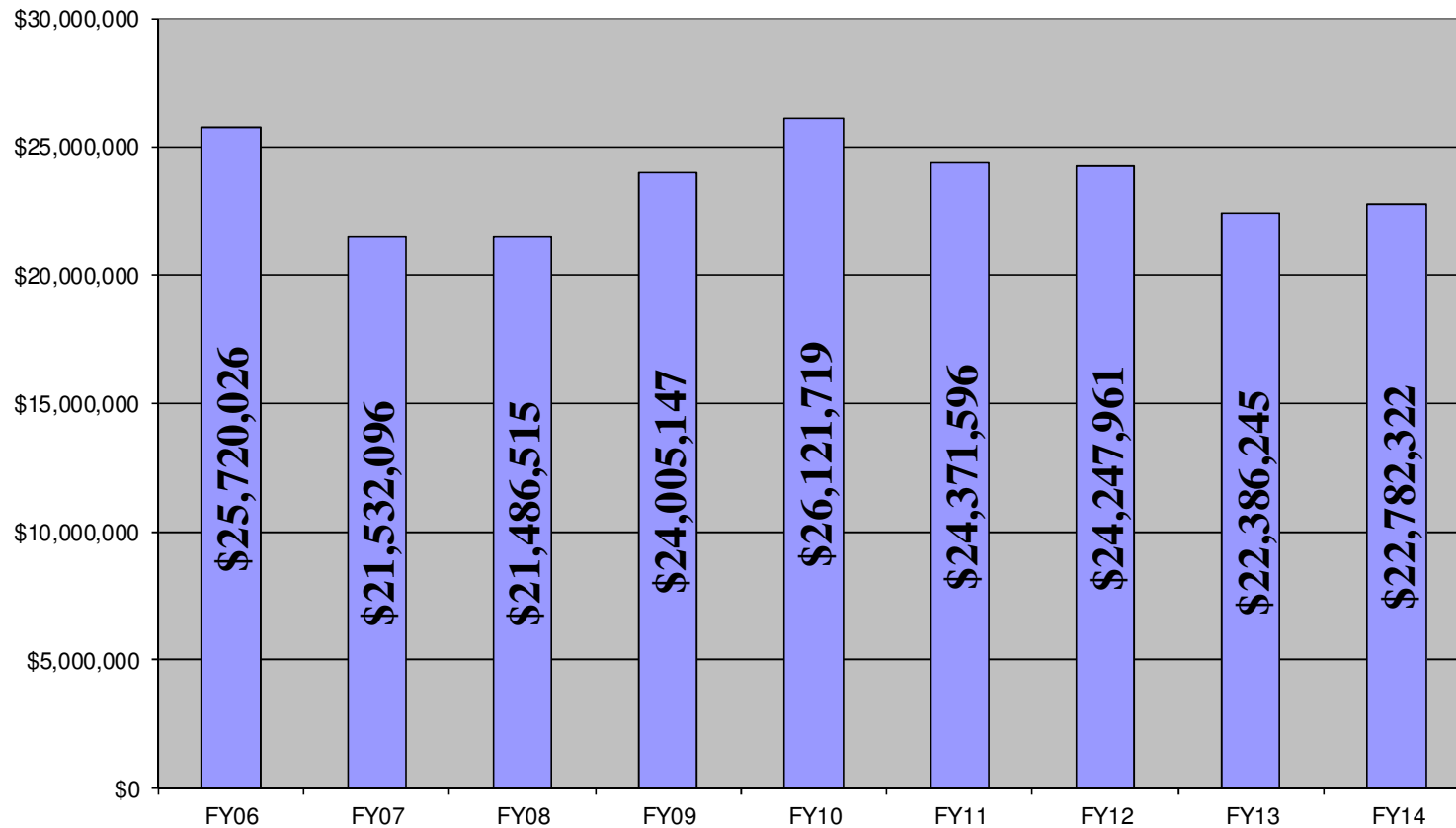




What is the School-Based Health Services Program?

The School-Based Health Services Program is a revenue program which allows supervisory unions to bill Medicaid for services provided in accordance with an IEP to Medicaid eligible students

School-Based Health Services Program Federal Revenue





Program Basics

- Must obtain parental consent
- A Physician Authorization must authorize the services as “medically necessary”
- Only services listed in the IEP are billable
- Providers must document services
- Services are combined onto a Level of Care form and billed on a monthly basis with a bundled rate



Billable Services

- Case Management for IEP and Evaluations
- Ongoing Case Management
- Developmental and Assistive Therapy
- Speech, Language and Hearing Services
- Personal Care
- Occupational Therapy
- Physical Therapy
- Mental Health Counseling
- Rehabilitative Nursing Services



Services that Can Not be Billed

- Co-teaching
- Job training, Job coaching, vocational services
- Art Therapy
- Dance Therapy
- Facilitated Communication
- Sensory Integration Therapy
- Large Group services
- Services provided by a Guidance Counselor
- Services provided through a success beyond six contract



State Statute—Maximize Revenue

§ 2959a. Education medicaid receipts

(a) It is the intent of the general assembly that the state of Vermont shall maximize its receipt of federal Medicaid dollars available for reimbursement of medically-related services provided to students who are Medicaid eligible. It is further the intent that:

(1) Each supervisory union identify special education and other students eligible for Medicaid reimbursement and, to the extent possible, submit Medicaid bills for services reimbursement.

(2) The department of education and the agency of human services work with local school districts to maximize reimbursements including services to non-IEP students.

CONTACT INFORMATION

Each supervisory union has a field representative assigned to provide assistance and training as needed. The assignments are as follows:

<u>Field Representative</u>	<u>Supervisory Unions</u>		
Jennifer Leblanc jennifer.leblanc@state.vt.us (802) 988-9812	Caledonia Central Caledonia North Essex Caledonia Essex North	Franklin Northeast Franklin Northwest Lamoille North Lamoille South	Orleans Essex North Orleans Central Orleans Southwest St. Johnsbury
Joan Materna joan.materna@state.vt.us (802) 865-5051 Fax (802) 658-8191	Burlington Chittenden Central Chittenden South Colchester	Franklin West Franklin Central Grand Isle	Milton South Burlington Winooski
VACANT Position	Barre Blue Mountain Essex Town Montpelier	Orange Southeast Washington Central Washington Northeast	Washington West Washington South Windsor Northwest
Jackie Vero jacquelyn.vero@state.vt.us (802) 558-1087	Addison Central Addison Northwest Addison Rutland Battenkill	Bennington Rutland Rutland Central Rutland City Rutland Northeast	Rutland South Rutland Southwest Southwest Vermont Addison Northeast
Cheryl Stone cheryl.stone@state.vt.us (802) 674-5646	Dresden/Norwich Hartford Orange-Windsor Rivendell Rutland Windsor	Springfield Windham Central Windham Northeast Windham Southeast	Windham Southwest Windsor Central Windsor Southeast Windsor Southwest
Sheila Manchester Sheila.manchester@state.vt.us (802) 479-1135	Chittenden East Orange North		



What to Expect From Your Field Representative

- Monthly meeting with Medicaid clerk
- Answer questions
- Assist with claim issues and billing issues
- Track claim submissions and reasons why claims are not submitted
- Check Medicaid eligibility as requested and at least twice a year for all special education students
- Provide training to Medicaid clerk and case managers
- Provide SU with information about changes to the program
- Conduct file reviews and provide feedback on findings



Medicaid Clerk Responsibilities

- Verify a Release of Information is on file
- Verify consent on IEP
- Obtain Physician Authorizations
- Verify the Physician Authorization authorizes the amount of services being billed
- Obtain Provider Certification Agreement/License
- Collect documentation logs
- Verify services documented are in IEP
- Verify accuracy of documentation logs (snow days/vacations, logs total correctly)
- Compile LOC form
- Submit claim to Medicaid/verify payment
- Maintain Medicaid file
- Track school days



State Statute—Distribution of Funds

§ 2959a. Education medicaid receipts

(c) At least annually, the commissioner of education shall pay to each supervisory union submitting Medicaid bills under this section, 50 percent of the reimbursed funds generated by the supervisory union's bill, excluding claims generated by state-placed students. Unless the supervisory union has agreed to use the funds to operate a supervisory unionwide program or to distribute the funds in a different manner, upon receipt, the supervisory union shall distribute the funds to its member school districts based on how the funds were generated. The commissioner of education may withhold payment due a school district pursuant to section 2950 of Title 16 for a Medicaid-eligible state-placed student if the school district has not submitted a Medicaid claim for reimbursable services for that student.

(f) Up to 30 percent of Medicaid reimbursements received under this section shall be available for agency of human services and department of education administrative costs related to the collection, processing, and reporting of education Medicaid reimbursements and statewide programs. The commissioner of education and the secretary of human services shall expend monies from the fund only as appropriated by the general assembly.

(g) Remaining reimbursed funds shall be deposited into the education fund.



Grant Awards

- Paid 5 times per year
 - RA dates 7/1 to 9/30 paid mid October
 - RA dates 10/1 to 12/31 paid mid January
 - RA dates 1/1 to 3/31 paid mid April
 - RA dates 4/1 to 5/31 paid mid June
 - RA dates 6/1 to 6/30 paid mid July
- Paid to SU with breakdown to district
- Includes information for
 - Traditional Claims (56.21%)
 - SCHIP Claims (69.35%)
 - State-Placed Student Retained



State-Placed Students

- Schools are required to bill Medicaid claims for State-Placed Students
- Schools submit a Worksheet A claim for special education services provided to State-Placed students
- \$1,000 is withheld from the Worksheet A payment for each missing Medicaid claim
- The money for paid Medicaid claims for students submitted on Worksheet A is retained from the Medicaid Grant Award



State Statute—Reinvestment Funds

§ 2959a. Education medicaid receipts

(e) School districts shall utilize funds received under this section to pay for reasonable costs of administering the Medicaid claims process, and for prevention and intervention programs in grades pre-K through 12. The programs shall be designed to facilitate early identification of and intervention with children with disabilities and to ensure all students achieve rigorous and challenging standards adopted in the Vermont framework of standards and learning opportunities or locally adopted standards. A school district shall provide an annual written justification to the commissioner of education of the use of the funds. Such annual submission shall show how the funds' use is expressly linked to those provisions of the school district's action plan that directly relate to improving student performance. A school district shall include in its annual report the amount of the prior year's Medicaid reimbursement revenues and the use of Medicaid funds consistent with the purposes set forth in this subsection.



Medicaid Reinvestment Report

- An annual report of how Medicaid reinvestment funds are spent
- Due on August 15th
- Important things to remember
 - The beginning balance must match the ending balance from the prior year
 - There is a part 2 for each entity that spent funds
 - There is a part 3 for each part 2
 - A copy of the school district action plan is submitted with the report